

Constellation Schools: Washington Park Community School
Board Meeting Minutes
Thursday, September 19, 2024
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:02 p.m. with the following members present: John Noga, Bert Butts, and Leo Tischer. Absent Jerry Bednar

School staff present: None

ACCEL Schools LLC Present: Sarah O’Bryan, Chad Carr, Mary Beth Oko, Christine Garten, Kate Craft, Julia Howerton, Lisa Vinarcik and Brian Preseren.

Sponsor representative: Daniel Calloway via Virtual

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – August 15, 2024

WPCS-2024-09-01

A motion was made by Leo Tischer, and was seconded by John Noga, approving the minutes of August 15, 2024, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2024/2025 - 151.

Acceptance of Donations

WPCS-2024-09-02

A motion was made by John Noga, and was seconded by Leo Tischer, accepting the donations, as presented.

All board members concurred.

Motion Carried

Approving the Field Trip

WPCS-2024-09-03

A motion was made by John Noga, and was seconded by Leo Tischer, approving the Field Trip, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

LPDC September 11, 2024, Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers for September 2024 were made available to the board members.

School Nurse Program Coordinator

The School Nurse Report for September 2024 was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for a Bonus Stipend.

Bonus Stipend

WPCS-2024-09-04

A motion was made by Leo Tischer, and was seconded by John Noga, approving the Bonus Stipend, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the August 2024 Financial Report.

August 2024 Financial Report

WPCS-2024-09-05

A motion was made by Leo Tischer, and was seconded by John Noga, approving the August 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for the Clinic Aide Job Description. Board approval was requested for the In-School Intervention (ISI) Monitor Job Description. Board approval was requested for New Policy 6.51 C.P.R. and A.E.D. Training. Board approval was requested for New Policy 6.67 Religious Expression Days. Board Approval was requested for New Policy 9.45 Specific Beliefs, Affiliations, Ideals, or Principles Concerning Political Movements, or Ideology. Board approval was requested for Revised Policy 1.14 Committees. Board approval was requested for Revised Policy 1.15 Board of Directors Meetings. Board approval was requested for Revised Policy 1.20 Social Media. Board Approval was requested for Policy 2.05 Evaluation of Administrators. Board approval was requested for Policy 4.00 Professional Staff Positions, Recruiting and Employment. Board Approval was requested for Revised Policy 6.08 Student Absences and Excuses. Board approval was requested for Revised Policy 6.09 Habitual Truancy Intervention Strategies. Board Approval was requested to Re-Adopt Policy 7.16 Academic Prevention/Intervention Services. Board approval was requested to Re-Adopt Policy 7.36 Career Advising. Board Approval was requested for the 2024/2025 Board Meeting Dates. The 2024/2025 Finance/Audit Committee Meeting Schedule was presented to the board members as information only.

Clinic Aide Job Description

WPCS-2024-09-06

A motion was made by Leo Tischer, and was seconded by John Noga, approving the Clinic Aide Job Description, as presented (see attached).

All board members concurred.

Motion Carried

In-School Intervention (ISI) Monitor Job Description

WPCS-2024-09-07

A motion was made by Bert Butts and was seconded by Leo Tischer, approving the In-School Intervention (ISI) Monitor Job Description, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 6.51 C.P.R. and A.E.D. Training

WPCS-2024-09-08

A motion was made by Leo Tischer and was seconded by John Noga, approving New Policy 6.51 C.P.R. and A.E.D. Training, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 6.67 Religious Expression Days

WPCS-2024-09-09

A motion was made by Leo Tischer and was seconded by John Noga, approving New Policy 6.67 Religious Expression Days, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 9.45 Specific Beliefs, Affiliations, Ideals, or Principles Concerning Political Movements, or Ideology

WPCS-2024-09-10

A motion was made by Leo Tischer and was seconded by John Noga, approving New Policy 9.45 Specific Beliefs, Affiliations, Ideals, or Principles Concerning Political Movements, or Ideology, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 1.14 Committees

WPCS-2024-09-11

A motion was made by John Noga and was seconded by Leo Tischer, approving Revised Policy 1.14 Committees, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 1.15 Board of Directors Meetings

WPCS-2024-09-12

A motion was made by John Noga and was seconded by Leo Tischer, approving Revised Policy 1.15 Board of Directors Meetings, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 1.20 Social Media

WPCS-2024-09-13

A motion was made by John Noga and was seconded by Leo Tischer, approving Revised Policy 1.20 Social Media, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 2.05 Evaluation of Administrators

WPCS-2024-09-14

A motion was made by John Noga and was seconded by Leo Tischer, approving Revised Policy 2.05 Evaluation of Administrators, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 4.00 Professional Staff Positions, Recruiting and Employment

WPCS-2024-09-15

A motion was made by John Noga and was seconded by Leo Tischer, approving Revised Policy 4.00 Professional Staff Positions, Recruiting and Employment, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 6.08 Student Absences and Excuses

WPCS-2024-09-16

A motion was made by John Noga and was seconded by Leo Tischer, approving Revised Policy 6.08 Student Absences and Excuses, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 6.09 Habitual Truancy Intervention Strategies

WPCS-2024-09-17

A motion was made by John Noga and was seconded by Leo Tischer, approving Revised Policy 6.09 Habitual Truancy Intervention Strategies, as presented (see attached).

All board members concurred.

Motion Carried

Re-Adopt Policy 7.16 Academic Prevention/Intervention Service

WPCS-2024-09-18

A motion was made by Bert Butts and was seconded by John Noga, to Re-Adopt Policy 7.16 Academic Prevention/Intervention Services, as presented (see attached).

All board members concurred.

Motion Carried

Re-Adopt Policy 7.36 Career Advising

WPCS-2024-09-19

A motion was made by Bert Butts and was seconded by John Noga, to Re-Adopt Policy 7.36 Career Advising, as presented (see attached).

All board members concurred.

Motion Carried

2024/2025 Board Meeting Dates

WPCS-2024-09-20

A motion was made by John Noga and was seconded by Leo Tischer, approving the 2024/2025 Board Meeting Dates, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Daniel Calloway indicated that a "Needs Assessment" will be sent out in the next few weeks.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn

A motion was made by Bert Butts and was seconded by Leo Tischer, to adjourn.

All board members concurred.

Motion Carried 6:15 p.m.



President



Secretary